

Wyoming Association of Fairs (WAF)
 Annual Meeting Minutes
 Sheridan, WY Fairgrounds
 September 27th, 2024

President - Nicholle Watkins	
Vice President - Brianne Brower	Secretary - Liz Slattery
Executive Secretary - Rachele Saxton	Treasurer - Niki Hensley

Attendance

Nicholle Watkins	Kyle Groves – Virtual	Pat Hart	Billy Wood
Brianne Brower	Devin Finson – Virtual	Jasmyne Bryant	Taylor Haley
Liz Slattery	Larry Milbourn	Tamara Boglino-Mercer	Laci Schiffer
Niki Hensley	Monica Munoz	Dave Schanno	Bud Claycomb
Rachele Saxton – Virtual	Dan Ange	Angela Miller	Ryan Lyman
Sara Doyle - Virtual	Kimber Solberg	Karl Johnston	Jenny Davis
Julie Webb	Barb Price	Rachel Grimes	Casey Rodriguez

Fairs Present

Albany County	Laramie County	Teton County	SERVICE MEMBERS:
Campbell County	Lincoln County	Unita County	Kyle Groves
Carbon County	Park County	Wyoming State Fair	Dave Schanno
Crook County	Platte County		Angela Miller
Fremont County	Sheridan County		
Johnson County	Sublette County	15 Fairs Total	3 Service Members

Fairs not present

Big Horn County	Niobrara County
Central WY Fair	Sweetwater County
Converse County	Washakie County
Goshen County	Weston County
Hot Springs County	

President Nicholle Watkins called the meeting to order at 10:47 am.

Roll call ~ 15 fairs, and 3 service members were present.

Minutes ~ Liz Slattery, Secretary, read the minutes of the 2023 Annual Meeting held on September 23rd, 2023, in Cheyenne, WY. Pat Hart moved to approve the minutes with a name correction, changing Bower to Brower. Niki seconded the motion. Motion carried.

Treasurer’s Report ~ Niki read the treasurer's report as follows:

2024 WAF Financial Report

Beginning Balance	Wells Fargo Checking		\$13,866.03
	WAF Scholarship Savings		\$3,022.95
	BJH Scholarship Savings		\$3,865.23
	TOTAL 9/26/2023		<u>\$20,754.21</u>
Checking Deposits	2023 Membership	\$150.00	
	2023 WAF Conv Reg	\$100.00	
	2023 WAF Conv Sponsorship	\$300.00	
	2023 WAF Conv Raffle	\$992.85	
	2024 Executive Summit Reimbursement	\$776.20	
	2024 WAF Membership	\$4,231.90	
	2024 WAF Scholarship Reimbursement	\$1,000.00	
	2024 WAF Conv Registration	\$2,566.77	
	TOTAL DEPOSITS		\$10,117.72
Checking Expenditures	2023 WAF Conv Expense	\$2,281.00	
	2023 IAFE Expense	\$975.03	
	2023 RMAF Expense	\$782.30	
	2024 Executive Summit Expense	\$830.53	
	2024 Scholarships	\$1,000.00	
	WSF Endowment	\$1,000.00	
	IAFE 2024 Membership	\$165.00	
	Weebly	\$216.00	
	Secretary of State	\$27.25	
	Quicken Renewal	\$71.88	
	CAN Surety Bond	\$126.00	
	President Gift	\$100.00	
	Google Storage	\$30.74	
	TOTAL EXPENDITURES		<u>\$7,605.73</u>
			<u>\$23,266.20</u>
WAF Scholarship	Deposits		\$1.76
	Withdrawal	\$1,000.00	
BJH Scholarship	Deposits		\$1,012.73
	Withdrawal	\$0.00	
	TOTAL SAVINGS TRANSACTIONS		<u>\$14.49</u>
Ending Balance	Wells Fargo Checking		\$16,378.02
	WAF Scholarship Savings		\$2,024.71
	BJH Scholarship Savings		\$4,877.96
	TOTAL 9/20/2024		<u>\$23,280.69</u>

Executive Secretary Report ~ Liz read the yearly Executive Secretary report on behalf of Rachelle Saxton, who could not attend in person.

Old Business ~

1. Committee Reports

- a. Bobbi Jo Heald Memorial Scholarship (BJH) – Brianne reported the current balance is at \$3,865 and will continue to award two \$500 scholarships towards eligible WAF members continuing education for the RMAF & IAFE Conventions. In addition, the scholarship will include any other approved educational opportunities for employees of members and/or for other fair educational programs. Bobbi Jo was a huge supporter of continuing Fair industry education. The committee members discussed ways to increase donations, such as utilizing Facebook, offering Venmo, or sending a check. Pat reported that the deadline to apply for a scholarship will now be October 15th on the WAF website; historically, it was September 15th.
- b. Marketing/Merchandise – Dave reported having more outreach to draw more service members with Facebook, raising awareness at RMAF & IAFE conventions; suggestions included WAF members wearing pins, ads, or sponsorships in the RMAF program book, pin swap at IAFE utilizing the WAF funds. Discussions held for managing Facebook included who would manage the postings, highlighting the service members, and each Fair posting pictures of the service members, maximizing post sharing. Monica offered to manage the post. Dan encouraged the association to make an allowance of \$1,000 towards promotional material for the RMAF and/or IAFE conventions. Kimber moved to approve \$1,000 for promotional material at RMAF. Taylor seconded the motion. Discussion was held. Monica will set up an apparel company for member ordering. Motion carried.
- c. WAF Scholarship ~ Taylor reported the suggested name change to Recruitment Retention & Youth Scholarships. After reviewing the scholarship, there were no changes, and the applicants who were not selected will receive another opportunity to apply again. With the name change proposal to include recruitment retention, the committee is challenging the members in attendance to recruit and invite an unattended fair and 2-3 service members to join the WAF. Taylor discussed the possibilities of reviving the WAF newsletter, including service member ads. Taylor moved to modify the standing scholarship committee to Recruitment Retention & Youth Scholarships. Casey seconded the motion. Motion carried.
- d. By-Laws ~ Karl reported the committee reviewed the presented by-laws shared via email before the convention. Karl proposed to approve as presented with exceptions to Article 3, Section C to read Honorary/Lifetime for continuity within the document and Article 5, Section 4b, changing the meeting to read convention. Pat moved to accept the By-Laws as revised and presented. Taylor seconded the motion. Discussion held; Larry moved to amend the By-Laws in Article 5, Section 4a, changing the meeting to read convention. Taylor seconded the motion.

Motion carried. Rachel clarified that for consistency, it is proposed that the Honorary/Lifetime read the same throughout the entire document. Original motion carried.

2. Scholarship Applications and Recipients ~ Taylor reported eleven (11) applications submitted, no tiebreakers, and the recipients were Abrielle Santee and Klacie Groene.
3. By-Laws- Deferred from last year ~ Business was finalized in the By-Law committee's report, with no further discussion.

New Business ~

1. Policies and Procedures Manual ~ Nicholle recapped that the manual was emailed to the association members before the meeting. Taylor moved to approve the policies and procedures manual as presented. Pat seconded the motion. Motion carried.
2. Executive Secretary Convention approval ~ Nicholle reviewed WAF yearly and approved the Executive Secretary, Rachelle Saxton, to attend the RMAF & IAFE conventions. Taylor moved to approve WAF Executive Secretary Rachelle Saxton to attend the RMAF & IAFE conventions as she sees fit. Julie seconded the motion. Discussion held: Pat mentioned that Rachelle cannot participate in RMAF this year. Motion carried.
3. Nominations and Voting- Vice President ~ Kimber from the Nominating Committee recommended Rachel Grimes or William "Billy" Wood as Vice President. Nicholle opened the floor for other nominations, and with none, a paper ballot vote was conducted. Kimber moved to nominate Brianne Brower as President and retain Liz Slattery as Secretary and Niki Hensley as Treasurer. Dave seconded the motion. Motion carried. Following the ballot vote, Nicholle reported that William "Billy" Wood was elected vice president.
4. Location and planning of Annual Convention ~ Nicholle discussed the hardship of hosting the annual convention in a county other than their own. Pat discussed the history of financial hardship and the importance of seeing other Fairgrounds around Wyoming. Pat suggested having a convention committee to organize the annual convention with the hosting county. Pat moved to establish and manage a WAF convention committee. Taylor seconded the motion. Motion carried. Larry suggested reaching out to the Honorary/Lifetime members for assistance and preserving the history of the WAF.
5. Timing (dates) of Annual Convention ~ Nicholle opened the floor for discussion for the current convention dates being held in the last week of September. Scheduling conflicts with the current dates discussed were the 4-H leadership conference, rodeo events, and visiting with 4-H representatives and service members. Brianne suggested the first or second week of October. Taylor and Larry discussed scheduling conflicts during the hunting season. Larry moved to have the 2025 WAF Fall Convention on October 8-10, 2025, in Pinedale, WY. Taylor seconded the motion. Motion carried.

6. Additional Discussion Topics ~
 - a. Larry suggested the association consider an additional officer as the Parliamentarian/Historian Officer. This would offset voting ties, formally conduct meeting business, and be able to preserve history. Larry suggested following Mason's rules of order instead of Robert's, as Mason's rules are easier to follow. Discussion was held about the President's role in voting. Pat suggested they should be considered for next year since the By-Laws were just passed.
 - b. Taylor discussed getting a WY-themed basket together for the RMAF convention silent auction and asked for contributions. Pat reminded everyone to apply for the RMAF scholarship. Angela, from the RMAF silent auction committee, will inform us if there is a theme for the baskets.
 - c. Nicholle commented that Billy and Karl have provided a WAF traveling trophy for a fun yearly convention event. Kimber was presented with the trophy.
7. The passing of the gavel ~ Brianne presented Nicholle's gift as existing WAF President. Nicholle Watkins passed the gavel to the newly elected 2024-2026 WAF President Brianne Brower.

WAF Officer Team:

President - Brianne Brower	
Vice President – William “Billy” Wood	Secretary - Liz Slattery
Executive Secretary - Rachelle Saxton	Treasurer - Niki Hensley

Next Meetings- When and Where ~ Brianne reviewed the future meeting and convention schedule.

1. The Spring Manager Meeting will be held in Riverton, WY. The dates are TBD, tentatively in March-April. Discussion was held regarding in-person or virtual meetings, TBD.
2. The 2025 Fall Convention will be held in Pinedale, WY, October 8-10, 2025.
3. The 2026 Fall Convention will be held in Douglas, WY, at WSF, dates TBD.

Adjourn ~ President Brianne Brower adjourned the meeting at 12:10 pm.

Respectfully submitted,

Liz Slattery, Secretary

Rachelle Saxton, Executive Secretary