

**WYOMING ASSOCIATION OF FAIRS  
BYLAWS  
2021**

**ARTICLE I  
NAME**

Section 1. The name of this organization shall be the “Wyoming Association of Fairs” (WAF).

**ARTICLE II  
PURPOSE and OBJECTIVES**

Section 1. **PURPOSE:** The purpose of WAF is to encourage, support and improve the various fairs throughout Wyoming.

Section 2. **OBJECTIVES:** The objectives of WAF shall be:

- a. To promote Wyoming fairs, expositions and celebrations throughout.
- b. To exchange information for mutual benefit.
- c. To assist by facilitating circuits for economy and quality to entertainment and vendors.
- d. To act in unity with greater effect on those matters of common concern.
- e. To support and strengthen Wyoming agriculture and fair industry through working together to achieve similar goals and values.

**ARTICLE III  
MEMBERSHIP**

Section 1. **REGULAR MEMBERSHIP**

- a. Wyoming fairs, expositions and celebrations. All persons, fairs, firms, corporations and other associations desiring to become members shall present their application for membership to the President and Secretary of WAF. Should there be a question on decision, the application will be presented to the entire membership. Otherwise it will be approved and the applicant will be qualified as a member of WAF.

Section 2. **ASSOCIATE MEMBERSHIP**

- a. Persons providing carnivals, concessions, entertainment or services utilized by Wyoming fairs, expositions and celebrations in this state shall be eligible for associated membership upon payment of dues (also known as “Service Members”).

### Sections 3. MEMBERSHIP DUES

- a. Wyoming fairs, Service Members, expositions and celebrations and association members shall pay dues as established by a majority vote of the membership at their annual meeting.
- b. Said dues shall be due and payable in January. No member shall have a right to vote unless such annual dues have been received.

### Section 4. MEMBERSHIP VOTING

- a. Each member organization present at meetings shall be entitled to cast one (1) vote on all matters. (Wyoming fairs, expositions and celebrations constitute a member) No proxy vote will be permitted.
- b. A quorum for the transaction of business in any meeting shall be a majority of the dues paying association members.

## **ARTICLE IV OFFICERS**

Section 1. OFFICERS: The affairs of the Association shall be managed by a Board of four (4) Officers elected from the general membership. The Officers shall be President, Vice President, Secretary and Treasurer.

Section 2. TERMS: The term of the elected Officers shall be for a period of two (2) years.

- a. Thereafter, at the annual meeting, succeeding officers shall be elected to fill the original vacancies that may have arisen. No person shall be eligible to serve as an Officer unless they are a bona fide Association member. Any Officer may succeed, as long as said person is active as a dues paying member of WAF.
- b. All terms of out-going Officers shall expire at the annual meeting at the time their successor is elected and installed.
- c. If at any time an Officer is unable to continue serving in their position, the remaining Officers shall appoint a temporary replacement from the regular membership until the next annual meeting wherein the delegate body shall vote to fill vacated position for the remainder of said term.

Section 3. MEETING OF OFFICERS: Meeting of the Officers may be called at any time by the President or by the majority of voting members upon sufficient notice to permit Officers to attend in the ordinary course of travel and existing conditions.

- a. At all meetings of the Officers, the majority of the Officers present shall constitute a quorum.

## **ARTICLE V DUTIES OF OFFICERS**

- Section 1. SLATE and TERM: The President may not succeed themselves. In case the Vice President cannot serve as president the following year, the Board shall elect a new President and Vice President. First year members of the Association shall not hold office. Service Members shall not be eligible to serve as President or Vice President of the Association.
- Section 2. DUTIES: The duties of the Officers shall be those common to such positions. The outgoing Officers shall orient the newly appointed Officers and define the responsibilities relative to each office at the annual meeting.
- Section 3. The Officers shall create the position of Executive Secretary and define the powers and duties and determine any compensation. The Executive Secretary shall not be a member of the Officers and shall at all times be directly responsible to the Officers. The Executive Secretary shall, at each Board meeting, submit a written report to the members thereof of activities since last report. The Executive Secretary will include attending the IAFE Summit for State & Providences, and any other convention that may help with the office and to promote WAF. A stipend will be granted to the Executive Secretary with vote from the members. The Board may delegate to such Executive Secretary duties currently performed by other Officers.
- Section 4. An "Honorary Lifetime Membership" shall be presented to all Past-Presidents of WAF. The Officers shall also have the power to bestow such a Lifetime "Honorary Membership" to a member of WAF for extraordinary service and duty to WAF. Nominations for this honor shall be presented to the Officers for consideration for the individual counties or service membership. These "Honorary Lifetime Members" are non voting members.

## **ARTICLE VI ELECTIONS**

- Section 1. If any Officer position needs to be filled prior to the opening of the annual meeting of the Association, the President shall appoint a nominating committee of three (3) members to submit to the annual meeting nominations for the position of Officers to be filled. Additional nominations may be made from the floor. Elections may be conducted by secret ballot, with only one (1) vote per member organization.

## **ARTICLE VII MEETINGS**

- Section 1. An annual meeting of the members shall be held at a time and place as determined by the members of the Association by a floor vote in response to invitations submitted by member associations and approved by the Officers. If time and place designated is later unfeasible, the Officers will select a new site.
- Section 2. An annual meeting of the Fair Managers shall be held. An additional meeting of the Officers, or the full membership, may be called by the President with the approval of a majority of the Officers.
- Section 3. Fourteen (14) days written/or electronic notice of all meetings, setting for the purpose of business shall be given to all member associates.
- Section 4. A quorum for the transaction of business in any meeting shall be a majority of at least 5 Member fairs present.
- Section 5. In all cases not specifically covered by the Bylaws, Roberts Rules of Order, revised, shall govern.
- Section 6. The host fair will set the fee, with the approval of the Officers, having the registration deadline (10) days prior to the convention date.

## **ARTICLE VIII AMENDMENTS**

- Section 1. These by-laws may be amended at any annual meeting by a minimum of 5 Fairs, dues paid, present taken by roll call ballot. No amendment may be considered unless a copy thereof has been made available for all members in attendance at least 7 days prior to the consideration and decision thereof. Individual(s) proposing changes must be present to discuss/present said changes.