

Wyoming Association of Fairs  
Annual Meeting  
October 1, 2021  
Lander, WY

President Pat Hart called the meeting to order at 10:47 am

Pledge of Allegiance

Roll call of 10 fairs and 3 service members

Cale Moon read the minutes of the 2020 Annual Meeting. Rachel moved to accept minutes, with one amendment to remove the checking account number. Cale 2nd. Motion carried.

Ami asked for clarification on voting delegates. There will be one vote per organization.

Treasures report as follows:

9/28/20			
<b>Beginning Balance</b>	Checking		\$4,109.97
	Scholarship Fund CD 1323	\$2,537.83	
	Scholarship Fund CD 2089	\$4,422.54	
	Scholarship Fund CD 3137	\$2,189.38	
	BJH Scholarship	\$1,660.00	
	Total Scholarship Fund		\$10,809.75
	<b>Total 9/28/2020</b>		<b>\$14,919.72</b>
<b>Receipts</b>	2020 Convention Registration	\$1,361.26	
	2021 Membership Dues	\$1,596.20	
	2021 Convention Registration	\$3,285.94	
	2021 Convention Sponsorship	\$248.10	
	<b>TOTAL RECEIPTS</b>		<b>\$6,491.50</b>
<b>Expenditures</b>	2020 Convention	\$4,164.70	
	2021 Convention	\$503.87	
	Scholarships	\$1,000.00	
	IAFE Membership	\$165.00	
	Spring Managers Lunch	\$240.00	
	Weebley Website	\$177.90	
	WY SOS - Annual Report	\$52.00	
	Bank Expenses: checks/open checking/open savings	\$86.66	
	Office Expenses: adobe/quicken/microsoft/stamps	\$208.18	
	<b>TOTAL EXPENDITURES</b>		<b>\$6,598.31</b>
			<b>\$14,812.91</b>

9/27/2021			
<b>Ending Balance</b>	Wells Fargo Checking *		\$3,436.13
	Pinnacle Bank (Scholar CD 2089/Checking)	\$4,438.12	\$25.81
	Scholarship Fund CD 1323	\$2,573.55	
	BJH Scholarship Savings	\$1,910.93	
	Total Scholarship		\$8,922.60
	<b>TOTAL 9/27/2021</b>		<b>\$12,384.54</b>
	* Including Scholarship CD 3137 (\$2190.04)		

Jenny moved to approve the treasurer’s report as presented. Masey 2nd.

Discussion: Scholarship CD 3137 was cashed out October 2020 due to WAF checking in the negative. Scholarship CD 2089 was cashed out on the maturity date, 7-20-21. Scholarship CD 1323 will mature on 12-6-21. A new WAF account was opened at Wells Fargo in March 2021. Pinnacle Bank served WAF well over the years. Wells Fargo has more branches in more towns in Wyoming making it an easier bank to access. Bobbi Jo Heald scholarship fund has been set up in a savings account at Wells Fargo Bank. The WAF fiscal year is from WAF Convention to WAF Convention. Larry amended the motion to approve the annual budget reflecting the above discussion. Kris 2nd. Motion carried. Approve the main motion as amended. Motion carried.

Rachelle gave her yearly Executive Secretary’s report. See attached. Pat entertained the motion to have Rachelle attend RMAF and IAFE. Rachel set a motion to approve Rachelle attending RMAF with a \$250 registration and to attend IAFE not to exceed \$2000. Nicholle 2nd. Motion carried.

Committee reports:

BJH Scholarship - The committee recommended changes to move the application deadline to October 15th and, to avoid any misunderstanding, it is a reimbursement not a payment beforehand. The committee unanimously voted to remove eligibility of scholarship from Service Members and associates, solely reserving it for representatives of Fairs. Reiterated that a limit was set of two scholarships per year for now and changed at the discretion of the committee, should funding increase. Removal of the “One time limit on receiving this scholarship award” was presented as a conflict to the namesake of the scholarship, subject to review by the committee. Terry made the motion to amend the Bobbi Jo Heald Scholarship as presented. Cale 2nd. Motion carried.

WAF Scholarship - Devin Finson recommended changes; that the recipients receive the check directly, letter of recommendation from the 4-H Leader/FFA Advisor and or a Fair Official, not all Fairs have managers. Recipients may receive the scholarship more than once but not consecutive years. Larry moved to approve the recommendations by the scholarship committee as presented. Ami 2nd. Motion carried.

Logo Committee - Rachelle and Jenny communicated with the Association that Courtney and Reba wanted to go with Leah Varela of Lum Studios to create a new logo, the same company that updated the WAF logo. WAF has agreed to pay up to \$5000 for the design. Pat Hart as President stated that WAF does not have funds to do this and she doesn't want to burden WAF with this type of expense should WAF not be able to cover it, and she very much appreciates the offer from WAF. Our main concern is to update the logo. This is in progress and we will see how it plays out.

Scholarships: There were eight applicants for the WAF Scholarship. Rachelle asked two people to judge them because it was unclear who was on the committee. Moving forward, when the applications come in, they will be scanned and sent to the committee to be judged unless an applicant is from their county. This year's winners are Kelcey Anderson and Brandi Fuller.

#### Old Business:

Executive Secretary: Barney Cosner resigned as the Executive Secretary at the end of October 2020. Pat contacted Rachelle Saxton and asked if she would take the position. Rachelle accepted the appointment as Executive Secretary. No motion needed.

#### New Business:

Finances - Rachelle explained where the Association funds are currently located, at Pinnacle Bank and Wells Fargo. The money in the Scholarship CD's are not accessible when it comes time to pay those out, without a penalty attached. She asked that an additional savings account be opened at Wells Fargo for said scholarships. Julie wondered about checking into WyoStar to be able to gain a higher rate of return without the penalties that CD's have, while being able to move money around as needed. Rachel made the motion to cash out the remaining CD in Pinnacle Bank on maturity date, December 6, 2021, close down the Wyoming Association of Fairs accounts at Pinnacle, move all money to Wells Fargo and open a savings account for the WAF scholarship fund. Ami 2nd. Motion passed.

Upon closing the account, Pinnacle Bank will issue a cashier's check to Rachelle Saxton, Executive Secretary, so the funds can be deposited into a Wells Fargo account as quickly as possible.

Executive Secretary Bond and Audit - Rachelle looked into being bonded for \$10,000, that will be \$126 a year. Before doing this she will check on the costs to be bonded for \$20,000 and \$50,000. The delegates are in support of having the books audited upon turnover in the Executive Secretary position, so Rachelle will be audited at the point in time when she turns the books over to a new Executive Secretary.

Executive Secretary Laptop - The WAF laptop is super slow. Dan took a look at it and determined that the processor is very bad and it cannot keep up with any new updates. He was able to make it a little faster. As of right now Rachelle will use her personal laptop.

By-Laws - The committee presented changes to the By-Laws 24 hours in advance. There was discussion of items not updated from the last annual meeting. Ryan moved to approve changes

as presented 24 hours ago. Terry 2nd. Motion carried. Ami and Rachelle will work together to update the By-Laws, fine tune them and get them out to the Committee on a Google Doc.

Procedures for WAF - Pat explained that she is working on a document outlining procedures for officer duties, arrangements for the Annual Convention, and for the Spring Manager's Meeting, and asked for input from members of the Association. She felt like this was very needed after so many unknown scenarios happened last year.

Membership Dues - Currently annual membership is \$50 per organization. Concerns about the WAF budget and the budgets of members. Julie moved to increase the annual membership to \$150 per organization. Ryan 2nd. Motion carried.

Things done this year: WAF Convention registration was \$100 before August 16th and \$125 thereafter. Set up sponsorship options for this convention.

Wyoming Association of Fairs in the Future - We want this Association to carry on for years to come, and with the funds dwindling, ideas need to come forth on how this can be done. Ideas for future years: Convention at fairgrounds two days vs. three days (later in the meeting a three day was agreed upon), a motivational speaker should not be a requirement, ask those coming to provide something, Logo Committee morph into the Increase Funds Committee, not a set amount for sponsorship. Pat asked the Association for additional ideas to be sent to her or Rachelle.

Voting - The Vice President, Sheila was no longer working for the Fair. The nominating committee asked Nicholle to be the Interim VP. The Secretary/Treasurer position has been voted on and approved to be split into two officer positions as Treasurer and Secretary. The Nominating Committee was Larry, Niki and Rachel. Committee presented:

Vice President: Nicholle Watkins

Secretary: Jenny Davis

Ami made the motion to accept the Committee nominations and cast a unanimous ballot. Masey 2nd. Motion carried.

Officers retained through 2022:

President: Pat Hart

Treasurer: Cale Moon

Spring Managers Meeting will be held in Fremont County, Riverton WY, January 26, 2022

Fall Convention will be held in Campbell County, Gillette WY, September 28 - 30, 2022

President Pat Hart adjourned the meeting at 12:54 pm.

Respectfully submitted,

Rachelle Saxton

Executive Secretary